

CHECKLIST (prior to plan approval)

1. Are levies up to date
2. Is stand registered in owner's name
3. Are scrutiny fees paid (R3500.00)
4. Is the architect registered with South African Council for the Architectural Profession (SACAP)
5. Has an artist's impression been submitted?

CHECKLIST (prior to orientation session)

1. Approved plans from Mbombela
2. Copy of FORM 1 received?
3. Building line relaxation forms (if applicable)
4. Land surveyor certificate
5. NHBRC certificate
6. NHBRC enrolment certificate for stand
7. Sidewalk deposit paid (R10 000.00)
8. Water meter installed
9. Are levies up to date
10. Is the builder registered at the estate?

CHECKLIST (prior to clearance certificate)

1. Surveyor certificate
2. Engineer completion certificate
3. Glazing certificate
4. Roof engineers certificate
5. Certificate of Compliance (COC) – Electrical
6. Certificate of Compliance (COC) – Gas
7. Sembcorp drainage certificate
8. Are levies up to date
9. Is there any damage to estate facilities/services?